# Keith D. Geisler

**401 S. Emporia 316-265-5211 ext. 208**

Wichita, KS 67202 **wwrf.resource35@gmail.com**

SUMMARY OF QUALIFICATIONS

* 16 plus years’ experience in the commercial roofing business
* Self-motivated and very punctual
* Enjoys training new employees
* Stays cool and collected under pressure and deadlines
* Welcomes taking on new responsibilities
* Works well alone or with others

WORK HISTORY

* State of Kansas Maintenance Worker Stockton, KS 2015 – 2016
  + General construction labor
  + Installed doors and windows
  + Tasked with lawn care and maintenance
  + Extensive painting experience
* Geisler Roofing, Inc. Project Manager Concordia, KS 2008 – 2014
  + Responsible for project scheduling, material ordering, and shipping for multiple jobsites
  + Earned company’s highest sales rating and profit margin in the same year
  + In charge of billing, paying, and job costing reports for sub-contractors
  + Managed up to six crews, consisting of 5-10 men per crew at a time
* Geisler Roofing, Inc. Sales Representative/ Estimator Concordia, KS 2006 – 2008
  + Initial visit with customers and scaling project sites
  + Estimated material and labor costs for $2,000 to $300,000 projects
  + Experienced estimating commercial projects from blue prints
* Geisler Roofing, Inc. Project Foreman Concordia, KS 2003 – 2006
  + Responsible for assigning and monitoring all aspects of removal, installation/repairs and final walkthrough
  + In charge of training new employees
  + Responsible for hiring and dismissal of employees
* Geisler Roofing, Inc. Roofing Technician Concordia, KS 1998 – 2003
  + Installation of commercial roofing systems
  + Repaired defects and failed commercial roofing systems
  + Installed and fabrication of commercial edge metals and coping

**EDUCATION**

* **Haag Engineering Residential Roof Inspectors License**
  + 5 years/annual testing required
* **Haag Engineering Commercial Roof Inspectors License**
  + 5 years/annual testing required